



NAVAJO NATION DEPARTMENT OF JUSTICE
OFFICE OF THE ATTORNEY GENERAL

ETHEL B. BRANCH
Attorney General

HEATHER CLAH
Deputy Attorney General

DEPARTMENT OF JUSTICE
INITIAL ELIGIBILITY DETERMINATION
FOR NAVAJO NATION FISCAL RECOVERY FUNDS

RFS/HK Review #: _____

Date & Time Received: _____

Date & Time of Response: _____

Entity Requesting FRF: _____

Title of Project: _____

Administrative Oversight: _____

Amount of Funding Requested: _____

Eligibility Determination:

- FRF eligible
- FRF ineligible
- Additional information requested

FRF Eligibility Category:

- (1) Public Health and Economic Impact
- (2) Premium Pay
- (3) Government Services/Lost Revenue
- (4) Water, Sewer, Broadband Infrastructure

U.S. Department of Treasury Reporting Expenditure Category: _____

Returned for the following reasons (Ineligibility Reasons/Paragraphs 5.E.(1)-(10) of FRF Procedures):

- Missing Form
- Supporting documentation missing
- Project will not be completed by 12/31/2026
- Ineligible purpose
- Submitter failed to timely submit CARES reports
- Additional information submitted is insufficient to make a proper determination
- Expenditure Plan incomplete
- Funds will not be obligated by 12/31/2024
- Incorrect Signatory
- Inconsistent with applicable NN or federal laws

Other Comments: _____

Name of DOJ Reviewer: _____

Signature of DOJ Reviewer:  _____

Disclaimers:

If additional information has been requested and you wish to provide it, please resubmit all the required forms updated to include the additional information. Full resubmission will expedite the Initial Eligibility Determination process. Therefore, please include a new RFS form indicating resubmission, revised Appendix A, Budget Form 1, and other supporting documents. **Please email your resubmission to arpa@nndoj.org.** Please be aware that under Resolution BFS-31-21 a Project or Program can only be reviewed twice, therefore it is critical that you include all the requested additional information for your second submission.

An NNDOJ Initial Eligibility Determination is based on the documents provided, which NNDOJ will assume are true, correct, and complete. Should the Project or Program change in any material way after the initial determination, the requestor must seek the advice of NNDOJ. An initial determination is limited to review of the Project or Program as it relates to whether the Project or Program is a legally allowable use – it does not serve as an opinion as to whether or not the Project or Program should be funded, nor does it serve as an opinion as to whether or not the amount requested is reasonable or accurate.

THE NAVAJO NATION
FISCAL RECOVERY FUNDS REQUEST FORM & EXPENDITURE PLAN
FOR NON-GOVERNANCE CERTIFIED CHAPTERS

Part 1. Identification of parties.

Non-Governance Certified Chapter requesting FRF: Hardrock Chapter Date prepared: 04/11/2023

Chapter's mailing address: P.O. Box 20 Kykotsmovi, AZ 86039 phone/email: 928-725-3732
website (if any): hardrock.navajochapters.org

This Form prepared by: Christina Howard-Coranguez phone/email: 928-725-3733
Community Services Coordinator

CONTACT PERSON'S name and title

CONTACT PERSON'S info

Title and type of Project: Hardrock Chapter Warehouse Project

Chapter President: Jay Begay Jr. phone & email: jbegayjr@naataanii.org

Chapter Vice-President: Byron Wesley phone & email: bxwesley@gmail.com

Chapter Secretary: Lavon N. Begay phone & email: lavon.begay@navajochapters.org

Chapter Treasurer: Lavon N. Begay phone & email: lavon.begay@navajochapters.org

Chapter Manager or CSC: Christina Howard-Coranguez phone & email: choward-coranguez@nnchapters.org

DCD/Chapter ASO: Edgerton Gene, SPPS Chinle phone & email: 928-674-2551; egene@nndcd.org

List types of Subcontractors or Subrecipients that will be paid with FRF (if known): Not known at this time.

document attached

Amount of FRF requested: \$200,000 FRF funding period: 10/1/22 - 12/31/26
indicate Project starting and ending/deadline date

Part 2. Expenditure Plan details.

(a) Describe the Program(s) and/or Project(s) to be funded, including how the funds will be used, for what purposes, the location(s) to be served, and what COVID-related needs will be addressed:

This project will bring to the Hardrock Community a much needed Warehouse Facility specifically for storing emergency supplies such as non-perishable foods, drinking water, containers, personal protective equipment, hygiene products, etc, that will help our community members in emergency instances such as the continuing COVID-19 Pandemic.

document attached

(b) Explain how the Program or Project will benefit the Navajo Nation, Navajo communities, or the Navajo People:

The completion of this project will help with the storage of emergency supplies as listed above and will directly help our vulnerable community because when travel is discouraged, the Chapter will need to provide emergency supplies to our Navajo community.

document attached

(c) Provide a prospective timeline showing the estimated date of completion of the Project and/or each phase of the Project. Disclose any challenges that may prevent you from incurring costs for all funding by December 31, 2024 and/or fully expending funds and completing the

APPENDIX A

Program(s) or Project(s) by December 31, 2026:

Based on the funding guidelines and instructions, the project end date will be 12/31/2026 with all funds being encumbered before 12/31/2024. NN Budget Forms are attached for phase goals per quarter of funding period.

document attached

(d) Identify who will be responsible for implementing the Program or Project:

The Hardrock Chapter Community Services Coordinator will be implementing the NN ARPA Funding Act - Hardrock Chapter Warehouse Project.

document attached

(e) Explain who will be responsible for operations and maintenance costs for the Project once completed, and how such costs will be funded prospectively:

The Hardrock Chapter Administration and Staff will be responsible for operations and maintenance of the new Warehouse Facility. Funds will be allocated yearly to maintain the facility through the annual budgets for the Chapter.

document attached

(f) State which of the 66 Fiscal Recovery Fund expenditure categories in the attached U.S. Department of the Treasury Appendix 1 listing the proposed Program or Project falls under, and explain the reason why:

This project is covered under Expenditure Category 6.1. Revenue Replacement: Government Services. This will help more efficiently and better serve the Hardrock Chapter Community by purchasing, storing, and distributing essential staples such as non-perishable foods, firewood, coal, blankets, clothing, personal hygiene items, etc., in case of community emergency situations where these items will be difficult to get.

document attached

Part 3. Additional documents.

List here all additional supporting documents attached to this FRF Expenditure Plan (or indicate N/A):

Expenditure Category Table indicating 6.1.
Chapter Resolution

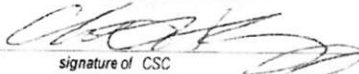
Chapter Resolution attached

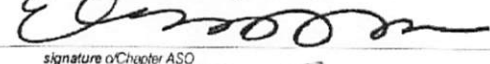
Part 4. Affirmation by Funding Recipient.

Funding Recipient affirms that its receipt of Fiscal Recovery Funds and the implementation of this FRF Expenditure Plan shall be in accordance with Resolution No. CJY-41-21, the ARPA, ARPA Regulations, and with all applicable federal and Navajo Nation laws, regulations, and policies:

Chapter's Preparer: 
signature of Preparer/CONTACT PERSON

Approved by: 
signature of Chapter President (or Vice President)

Approved by: 
signature of CSC

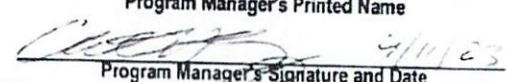
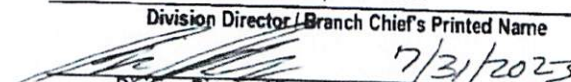
Approved by: 
signature of Chapter ASO

Approved to submit for Review:  7/31/2023
signature of DCD Director

FY 2023

THE NAVAJO NATION
PROGRAM BUDGET SUMMARY

Page 1 of 3
BUDGET FORM 1

PART I. Business Unit No.: <u>NEW</u>		Program Title: <u>Hardrock Chapter Warehouse Project</u>		Division/Branch: <u>DDO/ Executive</u>			
Prepared By: <u>Christina Howard-Coranguéz, CSC</u>		Phone No.: <u>928-725-3733</u>		Email Address: <u>choward-coranguéz@nnchapters.org</u>			
PART II. FUNDING SOURCE(S)	Fiscal Year /Term	Amount	% of Total	PART III. BUDGET SUMMARY			
NN Fiscal Recovery Funds	10/1/22-12/31/26	200,000.00	100%	Fund Type Code	(A) NNC Approved Original Budget	(B) Proposed Budget	(C) Difference or Total
				2001 Personnel Expenses			
				3000 Travel Expenses			
				3500 Meeting Expenses			
				4000 Supplies			
				5000 Lease and Rental			
				5500 Communications and Utilities			
				6000 Repairs and Maintenance			
				6500 Contractual Services			
				7000 Special Transactions			
				8000 Public Assistance	6	200,000	200,000
				9000 Capital Outlay			
				9500 Matching Funds			
				9500 Indirect Cost			
				TOTAL	\$0.00	200,000.00	200,000
TOTAL:				\$200,000.00	100%		
				PART IV. POSITIONS AND VEHICLES		(D)	(E)
				Total # of Positions Budgeted:			
				Total # of Vehicles Budgeted:			
PART V. I HEREBY ACKNOWLEDGE THAT THE INFORMATION CONTAINED IN THIS BUDGET PACKAGE IS COMPLETE AND ACCURATE.							
SUBMITTED BY: <u>Christina Howard-Coranguéz</u>		APPROVED BY: <u>Calvin Castillo, Director</u>					
Program Manager's Printed Name		Division Director / Branch Chief's Printed Name					
							
Program Manager's Signature and Date		Division Director / Branch Chief's Signature and Date					

Patricia D Bogay 07/31/2023
Patricia Bogay, Delegated Program Manager

FY 2023

THE NAVAJO NATION
PROGRAM PERFORMANCE CRITERIA

PART I. PROGRAM INFORMATION:
Business Unit No.: NEW Program Name/Title: Hardrock Chapter Warehouse Project

PART II. PLAN OF OPERATION/RESOLUTION NUMBER/PURPOSE OF PROGRAM:

PART III. PROGRAM PERFORMANCE CRITERIA:

	1st QTR		2nd QTR		3rd QTR		4th QTR	
	Goal	Actual	Goal	Actual	Goal	Actual	Goal	Actual

1. Goal Statement:
Obtain a Warehouse Facility for Emergency Supplies Storage for HRC Community

Program Performance Measure/Objective:
Procure & Purchase Warehouse Kit, Subcontract for Concrete Base on Chapter Compound

							2	
--	--	--	--	--	--	--	---	--

2. Goal Statement:
Build Warehouse on Chapter Compound

Program Performance Measure/Objective:
Use Chapter Employees to Build Warehouse from Kit

							1	
--	--	--	--	--	--	--	---	--

3. Goal Statement:

Program Performance Measure/Objective:

--	--	--	--	--	--	--	--	--

4. Goal Statement:

Program Performance Measure/Objective:

--	--	--	--	--	--	--	--	--

5. Goal Statement:

Program Performance Measure/Objective:

--	--	--	--	--	--	--	--	--

PART IV. I HEREBY ACKNOWLEDGE THAT THE ABOVE INFORMATION HAS BEEN THOROUGHLY REVIEWED.

Christina Howard-Coranguez
Program Manager's Printed Name

Christina Howard-Coranguez 4/11/23
Program Manager's Signature and Date

Calvin Castillo, Director
Division Director/Branch Chief's Printed Name

Calvin Castillo 7/31/2023
Division Director/Branch Chief's Signature and Date

Patricia Begay, Delegated Program Manager

FY 2023

THE NAVAJO NATION
 DETAILED BUDGET AND JUSTIFICATION

PART I. PROGRAM INFORMATION:			
Program Name/Title: <u>Hardrock Chapter Warehouse Project</u>		Business Unit No.: <u>NEW</u>	
PART II. DETAILED BUDGET:			
(A)	(B)	(C)	(D)
Object Code (LOD 6)	Object Code Description and Justification (LOD 7)	Total by DETAILED Object Code (LOD 6)	Total by MAJOR Object Code (LOD 4)
8000	Assistance Storage/ Warehouse Concrete Foundation	150,000 50,000	200,000
TOTAL		200,000	200,000

**THE NAVAJO NATION
PROJECT BUDGET SCHEDULE**

PART I. Business Unit No.: <u>New</u> Project Title: <u>Hardrock Chapter Warehouse Project</u> Project Description: <u>Obtain and Erect a Warehouse on the Chapter Compound to store Emergency Supplies for Community</u> Check one box: <input checked="" type="checkbox"/> Original Budget <input type="checkbox"/> Budget Revision <input type="checkbox"/> Budget Reallocation <input type="checkbox"/> Budget Modification															PART II. Project Information Project Type: <u>HRC Warehouse Project</u> Planned Start Date: <u>10/1/22</u> Planned End Date: <u>12/31/2026</u> Project Manager: <u>Christina Howard-Coranguez</u>																		
PART III. List Project Task separately; such as Plan, Design, Construct, Equip or Furnish.	PART IV. Use Fiscal Year (FY) Quarters to complete the information below. O = Oct.; N = Nov.; D = Dec., etc.																																
Procure & Purchase Warehouse Kit Subcontract for Concrete Foundation Hire PEP Workers to Build Warehouse	FY <u>23</u>										FY <u>24</u>								Expected Completion Date if project exceeds 8 FY Qtrs. Date <u>12/31/26</u>														
	1st Qtr.			2nd Qtr.			3rd Qtr.				4th Qtr.			1st Qtr.			2nd Qtr.			3rd Qtr.			4th Qtr.			Date							
	O	N	D	J	F	M	A	M	J	Jul	A	S	O	N	D	J	F	M	A	M	J	Jul	A	S	O	N	D	J	F	M			
1						1				1																							
PART V.	\$			\$			\$				\$			\$			\$			\$			PROJECT TOTAL										
Expected Quarterly Expenditures							150,000.00				50,000.00															\$20,000.00							

FOR OMB USE ONLY: Resolution No: _____ FMIS Set Up Date: _____ Company No: _____ OMB Analyst: _____



Hardrock Chapter House
 17 Miles North of Hopi Cultural Center Hwy 264
 Post Office Box 20
 Kykotsmovi, AZ 86039
 Ph: (928) 725-3732 Fax: (928) 725-3731
hardrock@navajochapters.org

Chapter President, Jay Begay Jr.
 Chapter Vice-President, Byron Wesley
 Chapter Secretary/Treasurer, Lavon N. Begay
 Council Delegate, Germaine Simonson
 CSC, Christina Howard-Coranguez
 Accounts Maintenance Specialist, VACANT

**RESOLUTION OF HARD ROCK CHAPTER: HRC 2023/04-03
 APPROVING THE SELECTION OF THE HARDROCK CHAPTER WAREHOUSE PROJECT
 FOR INCLUSION ON THE HARDROCK CHAPTER DELEGATE REGION IN THE
 AMOUNT OF \$200,000.**

WHEREAS

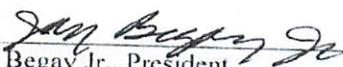
1. Pursuant to 26 N.N.C., Section 3 (A) the Hard Rock Chapter is a duly recognized certified chapter of the Navajo Nation Government, as listed at 11 N.N.C., part 1, section 10, and
2. Pursuant to 26 N.N.C., Section 1 (B) Hard Rock Chapter is vested with the authority to review all matters affecting the community and to make appropriate correction when necessary and make recommendation to the Navajo Nation and other local agencies for appropriate actions, and
3. To support the efforts of the Navajo Nation to mitigate the effects of the COVID-19 Pandemic and its negative economic impacts, the American Rescue Plan Act (ARPA) Fiscal Recovery Funds were allocated to help improve the lives of our community members by helping the Hardrock Chapter obtain a Warehouse Facility to store Emergency Supplies such as non-perishable food, drinking water, containers, personal protective equipment, hygiene products, etc. that will aid our community members in the event of emergencies such as the COVID-19 Pandemic.
4. The Hardrock Chapter Administration, Community Members and Chapter Officials recommend the approval of the Hardrock Chapter Warehouse Project to be included in the Hardrock Chapter Delegate Region in the amount of \$200,000. The funds will be expended as illustrated in Exhibit A (attached).
5. Hardrock Chapter affirms that the Chapter will only use the awarded Funds in compliance with the ARPA, the ARPA Regulations, and all other applicable Navajo Nation and Federal laws and regulations.

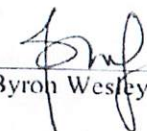
NOW THEREFORE, BE IT RESOLVED THAT:

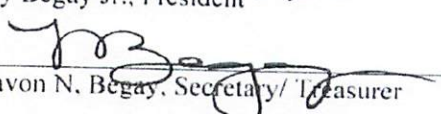
The Hardrock Chapter hereby approves and implement the Hardrock Chapter Warehouse Project to be included in the Hardrock Chapter Delegate Region in the amount of \$200,000. The funds will be expended as illustrated in Exhibit A (attached).

CERTIFICATION

We, hereby, certify that the foregoing resolution was duly considered by the Hard Rock Chapter at a duly called meeting in Hardrock, Navajo Nation, Arizona, at which a quorum of Chapter members was present and that the same was passed by a voted 5 in favor, 0 opposed and 1 abstained this 7th day of April, 2023.


 Jay Begay Jr., President


 Byron Wesley, Vice President


 Lavon N. Begay, Secretary/ Treasurer


 Germaine Simonson, Council Delegate




The Navajo Nation **DR. BUU NYGREN** *PRESIDENT*
Yideeskáadi Nitsáhákees **RICHELLE MONTOYA** *VICE PRESIDENT*

DCDA-M23087

MEMORANDUM

TO : DCD Departments and Programs
All Concerned

FROM : 
Calvin Castillo, Division Director
Division of Community Development


DATE : July 21, 2023

SUBJECT : **Delegation of Authority for Administrative Service Centers**

Effective today, Ms. Patricia D. Begay is delegated the authority as the Department Manager II for the Administrative Services Centers. She is responsible for managing and overseeing the department. This delegation is effective until further notice.

Your assistance and cooperation is appreciated.

ACKNOWLEDGEMENT:


Patricia D. Begay, Senior Programs and Projects Specialist
Administrative Service Centers
Division of Community Development

c